

#### Utilizing P2P In eClinicalWorks

#### **DESCRIPTION:**

- Sending p2p referrals
- Scheduling p2p appointments
- Importing patient records
- Sending records, referrals, and appointment requests with p2p

### Utilizing P2P In eClinicalWorks

- 1. Enter the patients' Hub
- 2. Click the "Share" icon under the patient picture
- 3. From here the user can:
  - a. Create an eCw P2P Appointment
  - b. Send eCw P2P Patient Records
  - c. Send eCw P2P Referrals

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# Utilizing P2P from the T-Jellybean Banner Health Network

- 1. Locate the "Letter T" beside the T-Jellybean
- 2. Click to reveal the drop down options
- 3. From these options you can:
  - a. Import patient records
  - b. Create p2p appointments
  - c. Send patient records
  - d. Send a p2p referral

#### **Importing Patient Records**

- 1. Click on the "Letter T" beside the T-Jellybean
- 2. Select eCw P2P Patient Records
- 3. Click the line item with the patient name
- 4. Click on the "match patient" option.



### Importing Patient Records (Cont'd)



1. Once matched, you can then import and register the patient

(If a duplicate is found, you will then be asked whether to overwrite)

2. All attached files and charts will then import into the patient documents.

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### **Importing Patient Records**



1. Once imported, the files will appear in the patient docs in the "eCw P2P Document" folder



### Sending Patient Records Using P2P



- 1. Navigate to the patient hub
- 2. Click the share drop down next to the patient picture
- 3. Click "Send ecw P2P Patient Records"
- 4. Fill the fields to include:
  - From (your provider)
  - To (the receiving provider)
  - CC (any additional providers to include)
  - Subject
- 5. Click Attachments at the bottom right hand (image 2)
- 6. Click "Attach" for each of the fields you would like to attach items
- 7. Click OK when finished to close the attachments window, then click "Send"



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#### Sending Appointment Requests with P2P

Banner

Health Network



- 2. Click the "Share" option
- 3. Select "Create eCw P2P Appointment" (Image 1)
- 4. Search for appointments available with the selected provider (Image 2)
- 5. Set date, time of day, and start/end preferences
- 6. Search
- 7. Click "Book" to the right of the time slot (Image 2)
- 8. A prompt will then be sent to the recipient provider office to accept the incoming appointment request

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## PEC Support Info



- Please feel free to contact us at the following:
- BHN Provider Relations (Mary Stokes' Team): <u>BHNProviderRelations@bannerhealth.com</u>
- Directors of Provider Integration (Anita Jordan's Team): need distribution list
- BHN eCW Support Team (Tracey Kester's Team): <u>BHNeCWSupport@bannerhealth.com</u>